

Payment Schedule and Refund Policy

See Information Pack for more details

Payment Schedule

Registration fee	\$25	To be paid with application
Enrolment Deposit	\$600	Once accepted, to be sent within 2 weeks of receiving the "letter of offer" (\$150 non-refundable fee)
Overseas Student Health Cover	\$182 (DTS & SOE).	Once accepted, to be sent within 2 weeks of receiving the "letter of offer"
Tuition	\$3400	Remainder of tuition paid 3 weeks prior to the start of the school.
Outreach Airfare costs	To be announced	To be announced must be paid before leaving for outreach.

Refund Policy

1. Prior to commencement of the course.

Cancelled course	fees paid back in full.
Visa is Denied	fees paid back in full, less application fee
Voluntary Withdrawal (more than 28 days prior to commencement of school).	fees paid back in full, less application fee
Voluntary Withdrawal (less than 28 days prior to commencement of school).	fees paid back, less application fee and enrolment deposit

2. After commencement of the course.

Withdrawal during week one	90% of tuition, less enrolment deposit
Withdrawal during week two	60% of tuition, less enrolment deposit
Withdrawal during week three or four	30% of tuition, less enrolment deposit
Withdrawal after fourth week	no refund

3. Field Assignment (outreach) Phase

Field assignment costs are non-refundable except under special circumstances (ill health, etc) where the amount refunded will be determined according to the circumstance.

*All refunds will be given in the same currency in which they were paid unless the method of payment is impractical or requested by the student.

*Refunds will be paid only to the person who has entered into the course unless the person directs us in writing for it to be paid to someone else.

*Refunds will be paid no later than two months after withdrawal or the end of the school term, which ever comes later.

Formatted: Centered

Formatted: Font: Not Bold, Not Italic